



TONBRIDGE & MALLING BOROUGH COUNCIL

EXECUTIVE SERVICES

Chief Executive
Damian Roberts

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NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.

Contact: Democratic Services
committee.services@tmbc.gov.uk

5 November 2025

To: MEMBERS OF THE OVERVIEW AND SCRUTINY COMMITTEE
(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at a meeting of the Overview and Scrutiny Committee to be held in the Council Chamber, Gibson Drive, Kings Hill on Thursday, 13th November, 2025 commencing at 7.30 pm.

Members of the Committee are required to attend in person. Other Members may attend in person or participate online via MS Teams.

Information on how to observe the meeting will be published on the Council's website.

Yours faithfully

DAMIAN ROBERTS

Chief Executive

A G E N D A

1. Guidance on the Conduct of Meetings

5 - 8

PART 1 - PUBLIC

2. Apologies for absence

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| 3. | Notification of Substitute Members | 9 - 10 |
| 4. | Declarations of interest | 11 - 12 |

Members are reminded of their obligation under the Council's Code of Conduct to disclose any Disclosable Pecuniary Interests and Other Significant Interests in any matter(s) to be considered or being considered at the meeting. These are explained in the Code of Conduct on the Council's website at [Code of conduct for members – Tonbridge and Malling Borough Council \(tmbc.gov.uk\)](https://www.tmbc.gov.uk/code-of-conduct-for-members).

Members in any doubt about such declarations are advised to contact Legal or Democratic Services in advance of the meeting.

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| 5. | Minutes | 13 - 20 |
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To confirm as a correct record the Minutes of the meeting of the Overview and Scrutiny Committee held on 11 September 2025

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| 6. | Any Executive Decisions which have been 'called in' | 21 - 22 |
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Matters for Recommendation to the Cabinet

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| 7. | Local Government Reorganisation - Business Case Submission | 23 - 246 |
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Following publication of the English Devolution White Paper in December 2024, the Councils were invited to make an interim submission to Government on 21 March 2025 setting out its preferred geography for new Unitary Councils across Kent. This was for the three unitary model, which the evidence demonstrated was the most financially sustainable option while aligning with the Government's stated criteria including population size, identity, and using borough boundaries as the building blocks. This report brings together the detailed evidence-based work on the business case that has been undertaken to meet the Government's deadline of 28 November 2025.

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| 8. | Annual Service Delivery Plan Quarter 2 (2025/26) Reporting | 247 - 272 |
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This covering report and annex provides data on the performance of the Council during Quarter 2 of 2025/26 in relation to the milestones and Key Performance Indicators (KPIs) set out in the Annual Service Delivery Plan 2025/26.

Matters for Information

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| 9. | Tonbridge and Malling Leisure Trust - Annual Report | 273 - 274 |
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Representatives of the Leisure Trust to provide an update on activities, management and performance during the past year.

10. Outside Body Update - West Kent Health Integrated Care Partnership Elected Members Forum 275 - 276

The Borough Council's Outside Body appointee, Cllr K Tanner, to provide a summary of recent activities.

11. Record of Decisions taken by the Executive 277 - 278

A record of decisions taken the Cabinet and/or Cabinet Members since the last meeting of the Committee is attached for information.

12. Notice of Forthcoming Key Decisions 279 - 284

The Notice of Key Decisions anticipated to be taken during the period November 2025 to January 2026 is attached. This may be subject to change due to adjustments to the reporting timetable.

13. Work Programme 285 - 286

The Work Programme setting out matters to be scrutinised during 2025/26 is attached for information. Members can suggest future items by liaising with the Chair of the Committee.

14. Urgent Items 287 - 288

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

Matters for consideration in Private

15. Exclusion of Press and Public 289 - 290

The Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items the publication of which would disclose exempt information.

PART 2 - PRIVATE

16. Urgent Items 291 - 292

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

MEMBERSHIP

Cllr Mrs A S Oakley (Chair)

Cllr L Athwal (Vice-Chair) and Cllr K B Tanner (Vice-Chair)

Cllr Mrs S Bell

Cllr T Bishop

Cllr C Brown

Cllr R I B Cannon

Cllr L Chapman

Cllr A Cope

Cllr P M Hickmott

Cllr M A J Hood

Cllr F A Hoskins

Cllr S A Hudson

Cllr D W King

Cllr A McDermott

Cllr W E Palmer

Cllr D Thornewell

Cllr C J Williams